

Call for a Chairperson for the IOF IT Commission (ITC)

The current Chairperson of the IOF IT Commission has decided to retire and the IOF is therefore looking for a volunteer to take on the leadership role of this important commission:

Responsibilities

A review of the IT Commission responsibilities and working methods has recently been carried out and a new definition of the commission's work is proposed. The IOF IT Commission shall work with the following tasks:

- Approval of electronic punching systems
- Develop and maintain IT quality related documentation for IOF event organisers, with focus on IOF High Level Events
- Maintenance of the IOF XML v3 format
- Maintain information at the IT pages at IOF's web site
- Give support to IOF Office regarding IT related issues
- Organise Open IT meetings for the global orienteering community
- Give IT advice to discipline commissions
- Co-operate with Rule Commission to make sure the rules are correct "from an IT perspective"
- Develop the IT Assistant Senior Event Adviser (ASEA) role
- Define standards for Live Results
- Define standards for GPS Tracking

Liaison with the IOF Office

Over the past few years, the IOF Office has taken over responsibility from the ITC for a number of running tasks and services, i.e. the office has responsibility for maintenance, support and information/guidelines related to the following:

- IOF websites (e.g. www.orienteering.sport)
- Orienteering live services
- IOF Eventor
- World Ranking/World Cup
- TV/Web broadcasting
- IOF Office and organisation IT Infrastructure

Commission structure

The IT Commission today consists of 7 members (including the Chairperson). The commission works in support primarily of the 4 Discipline Commissions and cooperates closely with the Rules Commission. It is the view of the IOF Council that these cooperation's need to be strengthened and the new Chairperson has an important role in this.

ITC meetings are largely held digitally, but there are also 1-2 physical meetings per year (allowing remote participation) with the most important being the annual Joint Meeting of Council and Commissions. The ITC Chairperson would be expected to attend the physical meetings in-person to be able to liaise with other commissions, Council and major event organisers.

Requirements

The Chairperson of the ITC would potentially have experience or know-how in the following areas:

General:

- Work experience with IT workflows and/or systems for orienteering
- Experience with developing and documenting working processes and standards
- International or National Major Event organizing experience
- Experience with leading working groups which may consist of volunteers and professional resources

Note the IOF has in its Strategic Directions a goal of improving the diversity of the IOF volunteer organisation, primarily by improving gender balance and welcoming an age distribution which better reflects the make-up of the global orienteering community.

What we expect from the ITC Chairperson

- To be able to communicate in English, both orally and in written form
- To lead Commission meetings and follow up on assigned tasks among the commission members. The workload can vary in time, but the estimation is around 200 hours a year.
- To liaise with other commissions and the IOF Office regarding commission tasks and issues
- To be able to respond on working emails within 2-3 days
- The national federation of the Chairperson would be expected to pay for travel and meeting expenses related to Commission work.

What we offer

- Experience to work in an international team of enthusiastic and engaged volunteers
- Exchange of experience & learning new things
- Enjoyment of contributing to the development of orienteering worldwide
- The work is completely on a voluntary basis, thus, there is no compensation or expenses paid.

How to apply

Please send your show of interest to IOF Secretary General Tom Hollowell tom.hollowell@orienteeing.sport no later than October 1, 2020.